

CONSENT AGENDA
June 23, 2014

A. APPROVAL OF MINUTES

- 1. SUBJECT: APPROVAL OF MINUTES DATED JANUARY 13 AND JANUARY 25, 2014**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB A.

B. APPROPRIATIONS AND TRANSFERS

- 1. SUBJECT: SCHOOL OPERATING FUND- FY 14 BUDGET ADJUSTMENT**

**A-FY-14-
SCHOOL OPERATING FUND
FY 14 BUDGET ADJUSTMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer between categories for the School Operating Fund was granted for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

FROM

630000 Pupil Transportation	(\$125,000)
640000 Operations and Maintenance	<u>(\$275,000)</u>
Total	(\$400,000)

TO

650000 Non-instruction	\$125,000
670000 Debt Service	<u>\$275,000</u>
Total	\$400,000

Said resolution transfers funds between School Operating Fund categories to align the budget to the actual cost of activities.

ISSUE/PURPOSE: Transfer

JUSTIFICATION: The School Board requested the following transfer between categories for the fiscal year ended June 30, 2014. See TAB I.

2. SUBJECT: TREASURER – DMV STOP FEE

**A-FY-14-
TREASURER
DMV STOP FEES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

160	Treasurer Comp Board	\$2,412
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The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

411605	DMV Stop Fee	\$2,384
416010	Warrant-In-Debt Fees	\$ 28
	Total	\$2,412

Said resolution appropriates DMV Stop Fees and Warrant in Debt Fees collected to pay the associated fee to the DMV and Commonwealth of Virginia.

ISSUE/PURPOSE: DMV and Warrant in Debt service charges.

JUSTIFICATION: The Treasurer's office issues DMV stops on delinquent taxpayers. This program prevents taxpayers from receiving DMV license renewals until their delinquent taxes are paid to the County. The DMV charges an administrative fee to the County, which the Treasurer's office passes on to the taxpayer. This resolution appropriates funds received to date under this program.

**3. SUBJECT: FIRE AND RESCUE CAPITAL FUND
APPROPRIATION**

**A-FY-14-
TRANSFER FROM FIRE AND RESCUE FUEL CONTINGENCY
TO FIRE AND RESCUE CAPITAL FUND
CHRISTIANSBURG VOLUNTEER FIRE DEPARTMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

451209	Transfer to County Capital Projects	\$4,464
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The source of funds for the foregoing appropriation is as follows:

520042	Fire and Rescue Fuel Contingency	\$4,464
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BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

123301CB	Christiansburg Fire Capital Projects	\$4,464
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The source of funds for the foregoing appropriation is as follows:

451100	Transfer from General Fund	\$4,464
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Said resolution transfers and appropriates funds from the Fire and Rescue fuel contingency to cover a portion of the cost of fire and rescue equipment

ISSUE/PURPOSE: Fire and Rescue capital appropriation

JUSTIFICATION: This resolution transfers and appropriates \$4,464 from the Fire and Rescue Fuel contingency to provide sufficient funds to purchase a fire engine. The majority of the funds have already been appropriated in the County Capital Projects fund. This transfer was approved by the Fire and Rescue Meeting at their regular meeting on April 17, 2014.

C. ROADS

1. SUBJECT: ADD TO THE SECONDARY SYSTEM OF STATE HIGHWAYS – CROSSCREEK DRIVE

R-FY-14- ADDITION TO VDOT'S SECONDARY SYSTEM OF STATE HIGHWAYS CROSSCREEK DRIVE (SR 1450) WALNUT CREEK SUBDIVISION

WHEREAS, The street described below is shown on a plat in the Clerk's Office of the Circuit Court of Montgomery County; and

WHEREAS, The representative for the Virginia Department of Transportation has advised the Montgomery County Board of Supervisors that the street meet the requirements established by the Virginia Department of Transportation's Subdivision Street Requirements.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia requests the Virginia Department of Transportation to add the following street to the secondary system of state highways, pursuant to Section 33.1-229, Code of Virginia and the Department's Subdivision Street Requirements, after receiving a copy of this resolution and all outstanding fees and documents required of the developer:

ADDITION:

Subdivision: **Walnut Creek Subdivision Phases 1 & 2**

<u>Name of Street:</u>	<u>Length</u>
<u>Crosscreek Drive (SR 1460)</u>	
From: Brooklyn Avenue (SR 1454)	
To: Cul de Sac	0.10 miles.
Recordation Reference: Inst. # 11005081	
Right of Way width (feet) = 50'	

BE IT FURTHER RESOLVED, The Board guarantees a clear and unrestricted right-of-way of 50 feet, as described, and any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED, That a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

ISSUE/PURPOSE:	Request VDOT to add Crosscreek Drive into the Secondary System of State Highways.
JUSTIFICATION:	VDOT has informed the County that Crosscreek Drive within Walnut Creek Subdivision – Phases 1 & 2 is ready to be taken into the Secondary System of State Highways. See TAB <u>B</u> for a copy of a map outlining the street.

D. EASEMENTS

- 1. SUBJECT: APPALACHIAN POWER COMPANY
EASEMENT – NEW AUBURN MIDDLE
SCHOOL**

R-FY-14-

**A RESOLUTION APPROVING THE CONVEYANCE OF
AN EASEMENT TO APPALACHIAN POWER COMPANY
TO ALLOW PERMANENT UNDERGROUND POWER SERVICE
TO THE NEW AUBURN MIDDLE SCHOOL**

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby agrees to convey Appalachian Power Company an Easement on the Auburn Middle School Campus as shown on the attached sketch entitled “NEW AUBURN HS/NEW AUBURN MS-COMBINED CIVIL DRAWINGS MONTGOMERY COUNTY PUBLIC SCHOOLS UTILITY PLAN – AREA B” dated 3/5/12 in order to provide permanent underground power service to the new Auburn Middle School.

BE IT FURTHER RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby authorizes William H. Brown, Chair, to execute the Easement on behalf of the Board of Supervisors of the County of Montgomery, Virginia.

ISSUE/PURPOSE: Approve the conveyance of an easement to AEP at the new Auburn Middle School.

JUSTIFICATION: AEP submitted a request to grant them an easement for permanent underground power lines on school property to service the new Auburn Middle School. At their June 17, 2014 meeting, the Montgomery County School Board approved the concept and requests the Board of Supervisors to grant the easement. See TAB C for a copy of the Easement.

E. APPOINTMENTS

- 1. SUBJECT: COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT)**

**R-FY-14-
COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT)
APPOINT BRIAN HOFF AS REPRESENTATIVE OF A PRIVATE ORGANIZATION
OR ASSOCIATION OF PROVIDERS FOR CHILDREN OR FAMILY SERVICES**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Brian Hoff** to the **Community Policy and Management Team (CPMT)** as representative of a private organization or association of providers for children or family services, effective July 1, 2014 and expiring June 30, 2016.

- 2. SUBJECT: COORDINATOR OF EMERGENCY SERVICES**

**R-Y-14-
APPOINTMENT
COORDINATOR OF EMERGENCY SERVICES**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby approves **Neal Turner's** appointment as the Coordinator of Emergency Management effective June 24, 2014 and expiring December 31, 2014.

BE IT FURTHER RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

ISSUE/PURPOSE: Appoint Neal Turner as coordinator of emergency management.

JUSTIFICATION: This is an annual appointment that should begin on January 1 and end on December 31, but was inadvertently left of the appointment resolution adopted by the BoS. See TAB **D** for the State Code section that applies to the above resolution.